



Work history

Source: Free encyclopedia "Wikipedia"

A work history is a document that describes the work/occupational position the person has held in the past, as well as the specific content of the work, based on the work history of the person in chronological order (chronological order), career (experience), project type, etc. It is used to present to a third party, and is sometimes used together with a resume (as a complement to a resume).

概要

A normal resume has a column where you can list your educational background and work history in order, but since that alone does not provide enough space, it is used to supplement specific career information that cannot be listed on the resume, and to show off your motivation. Include not only the details of the work you have done so far, but also the results, which will help you promote yourself ^[1].

Like a resume, the layout is not set in any particular way and is considered to be free, but it is usually created using a computer's word processing software, printed on paper, and submitted, but it may also be handwritten. It is said that if it is created on a computer, it will help advertise that you have the skills to create documents (unlike handwritten resumes, you are often instructed to create it on a computer).

The basic layout types are mainly classified into three types: time series type, career type, and project type. Each has its own characteristics, and you need to choose appropriately depending on which one you want to highlight. There are also companies that match the type in a timely manner or instruct the layout (template) to be used as a base.

layout type

Time series type

This is a general type, where you write down your career by age. It is suitable for a wide range of occupations and can be used even by those with little experience.

career type

Write down details for each career you have experienced. It is mainly used to highlight your experience in the industry or occupation.

project type

This type is mainly for engineers such as programmers and system engineers, and is written on a project-by-project basis. The key points are the role and results in the project.

脚注

1. Hello Work: How to write a resume (https://www.hellowork.go.jp/dbps_data/_material_/localhost/doc/20shokurekisho.pdf)

関連項目

- Portfolio - Products that the job seeker has made themselves or have actively participated in ("research materials at universities, junior colleges, vocational schools, technical colleges, etc.", "products created in private time through hobbies," or "products created in past occupations (including side jobs and part-time jobs)") that are appealing to the company in which the job seeker is looking. In addition to cases in which the company requests information in advance, there are also cases in which the job seeker makes a proposal and is approved. Even if the product is not directly related to the business content of the company you are job hunting for, you will often be recognized for your "manufacturing technology itself" or "knowledge/knowledge gained through the manufacturing process," which will give you an advantage over competing job seekers.
- Job Hunting J
- Job Hunting (Job Change)
- Resume Job
- Description
- Self-PR
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